

Minutes of the Medical Center Caucus- 7/03/12

Dr. William Rebeck brought the meeting to order at 12:10 p.m.

Members present included: William Rebeck (presiding), Christine Colie, Mark Danielsen, Mary Ann Dutton, Rebecca Evangelista, Karen Gale, Alexei Kondratyev, Ludise Malkova, Maria Luisa Marquez, Eileen Moore, Prosper N’Gouemo, Vanessa Sheppard, Andrea Singer, and Miriam Toporowicz.

Members absent- Parag Bhanot, Carolyn Ecelbarger, Ladan Eshkevari, George Luta, Michael Pishvaian, Ken Tercyak and Scott Turner.

Guests: Mary Beth Martin, Bob Clarke

Agenda:

1. Minutes from June Meeting- Minutes were approved.
2. GUMC Organizational Chart- Miriam Markowitz presented Powerpoint slides of the current GUMC administrative organization, with the current occupants of many important positions noted. Interaction with these individuals was encouraged. These slides will be posted on the faculty senate website for easy dissemination to faculty or staff (<http://facultysenate.georgetown.edu/meetings/med/Minutes/>).
3. Other Medical Center Updates- Miriam Markowitz announced that there would now be regular GUMC orientations for new staff and staff to go along with the larger GU orientation. She also announced that a team dedicated to recycling initiatives would be identifying new recycling opportunities, and anyone with new ideas in that area should contact her.
4. University Committee on Rank and Tenure- Mary Beth Martin and Karen Gale presented their insights into the review of applications for tenure from the medical center.
 - a. Outside letters remain a problem, with very few responses. GUMC is now providing \$250 incentive for letter writers. There was an emphasis to ask for letter requests to go out earlier. The letters are important for providing insight into the person being evaluated, and not merely a recap of things that can be seen in the CV.
 - b. Despite the new appreciation for “team science,” there still needs to be a clear statement of the faculty member’s unique scholarly contribution to projects.
 - c. There are currently no letters added from a Dean on the GUMC campus. There was discussion about whether Elliott Crooke or Bob Clarke would be interested in doing this.

- d. There were congratulations to Vanessa Sheppard, who just received tenure. She talked about the importance of having mentorship in her progress as a faculty member, and getting opinions from outside her home department.
5. Alleged Misconduct in Research Procedure- The recent version of the University Code of Procedure for Alleged Misconduct in Research was sent to caucus members. Bill Rebeck presented the changes, which mainly concerned allowing the appointment of ad hoc members with expertise necessary for specific investigations into misconduct. There was some discussion, specifically recommending that these ad hoc members would not be allowed to participate in discussions beyond the specific case. Recommendations and approval will be forwarded to the University Senate.
6. Committee Appointments- There remained a few senate committee appointments that needed to be made. Kristi Graves (Population Sciences) agreed to be on the Investments and Social Responsibility Committee. Christine Colie (Ob/Gyn) agreed to serve on the medical center admissions committee. Krishna Upadhya (Pediatrics) agreed to serve on the Student Life Committee. Mark Danielson volunteered for the University Budget Committee. Karen Gale volunteered to serve on the GAC.
7. GUACUC Oversight committee- There were concerns raised about whether the GUACUC oversight committee would serve as a mechanism for complaints about the system for ensuring proper animal care. There was a request to receive the charge of this committee, and to provide some input to Bob Clarke and the caucus representative, Mira Jung.
8. Adjournment- The caucus meeting was adjourned at 1:30.