

Minutes of the Medical Center Caucus- 1/03/12

Dr. William Rebeck brought the meeting to order at 12:05 p.m.

Members present included: William Rebeck (presiding), Mark Danielsen, Mary Ann Dutton, Carolyn Ecelbarger, Ladan Eshkevari, Rebecca Evangelista, Mira Jung, George Luta, Alexei Kondratyev, Ludise Malkova, Eileen Moore, Prosper N’Gouemo, Andrea Singer, and Miriam Toporowicz.

Members absent- Parag Bhanot, Christine Colie, Karen Gale, Maria Luisa Marquez, Michael Pishvaian, Vanessa Sheppard, and Offie Soldin.

Guests: Miriam Markowitz.

Agenda

1. Minutes from December Meeting- Minutes were approved. The chair was reminded to collect a list of appointments to positions and committees that could be reviewed by the caucus.
2. Five year contracts- The recommendations for five year contracts at GUMC was presented several months ago to the EVP of GUMC. Dr. Federoff will come to the Feb caucus meeting to discuss the recommendations, specifically to discuss whether limiting the number of contracts to 15% of the tenure/tenure line positions was appropriate, among other topics.
3. Strategic Planning Initiative- The recommendations of the Strategic Planning Initiative are posted on an access-limited website for a while (<http://gumc.georgetown.edu/strategicplanning/>). The GUMC Chief Operating Officer, Miriam Markowitz, provided information about progress that had been made on various initiatives. There will be more information provided at a town hall meeting in February by Dr. Federoff. One area that has not received much attention is the development of a position for a vice president for clinical academic affairs.
4. Executive Committee- There was a question about whether the GUMC Executive Committee had been meeting to advise Dr. Federoff. This meeting was noted to be important in the recent LCME and is part of the constitution of the school of medicine.
5. Caucus website- Last year, there was the discussion about whether the medical center caucus would develop a website that we could link to the Faculty Senate website. This would serve as a mechanism for sharing information among faculty members, but there was a question about whether this site would be feasible to maintain. Vicki Rivas-Vazquez, Associate Vice President of Communications, will be producing a GUMC newsletter in the next few weeks, and there may be an opportunity to work with that.

6. Associate Dean for Faculty Affairs- There was a request to invite Elliott Crooke to a caucus meeting.
7. Georgetown University Animal Care and Use Committee oversight and Evaluation of GUMC staff- There was a request to check with the Dean of Research, Dr. Bob Clarke, about whether the GUACUC oversight committee had been established and how programs can be improved to include faculty input on how various services are working.
8. Feedback from EVP office- There was a request to establish procedures to include better feedback from the EVP office to the caucus and any advisory committee.
9. Adjournment- The caucus meeting was adjourned at 1:40.