

Medical Center Caucus of the University Faculty Senate

Minutes of the 5 April 2005 meeting

Senators: Adi Haramati (presiding), Kevin Cleary (minutes), Robert Clarke, Rhonda Friedman, Priscilla Furth, Jeanne Larsen, Karen Gale, Robert Glazer, Marko Moscovitch, Dorothy Anne Richmond, Aziza Shad, Kathryn Taylor, Joseph Verbalis, Leslie Walker.

Absent: Gabriel Hauser, Sonja Malekzadeh, Susette Mueller, Anne O'Donnell, Kathryn Sandberg, Shyrl Sistrunk.

Guests: Eileen Fenrich, Patti Anderson, Faculty and Staff Assistance Program

Meeting was called to order at noon.

1. Reviewing the Caucus nominees for election, From the University-employed clinical faculty, there was one candidate, Joseph Verbalis, who was elected by acclamation. From the Medstar-employed clinical faculty, there were three candidates, Aziza Shad, Miriam Toporowicz, and Eileen Moore, who were also elected by acclamation. These senators should be invited to the May meeting.
2. There were four candidates for the Basic Science Department so an election will be held. The candidates are: Chris Albanese (Oncology), Karen Gale (Pharmacology), Kathryn Taylor (Oncology), and Zofia Zukowska (Physiology and Biophysics). The ballots will be sent out shortly and will be due on Friday, April 29th.
3. The wording of the ballot was discussed – it should read something like “I certify that I am employed by Georgetown University with a primary appointment in a Basic Science Department and that I am a full-time employee with at least one year of service as of April 1, 2005” and there should be a yes/no check box. We should add that only original ballots will be counted and no copies will be accepted. We should ask that the ballots be printed on Georgetown paper with a watermark.
4. A presentation was given by Eileen Fenrich, PhD (director) and Patti Anderson (counselor) from the Faculty and Staff Support Program in the University Human Resources office. This office provides specialized support to those confronting health problems or other challenges in their personal lives. They also coordinate wellness programs in the Leavey Center approximately twice a month during the academic year and once a

month during the summer. All contact with this office is strictly confidential. The phone number is (202) 687-2409 and the website is <http://www.georgetown.edu/hr/fsap>.

5. Adi gave an update on activities since the last meeting. He asked if the people nominated to the four new committees (noted in the previous minutes) had heard anything yet about committee activities. It appears that three of the four new nominees have not heard anything yet.
6. A motion was made that the caucus forward a recommendation to Dr. Bondurant that *“the four Restructuring Committees take minutes of their meetings and that the minutes (except for confidential information) be made available to the faculty and should be posted on the Medical Center website.”* The motion was passed unanimously.
7. A motion was made that *“the Research in Clinical Departments Committee”, chaired by Steve Evans, should have at least 50% representation from University-employed faculty”*. The motion was approved unanimously. The Medical Center Caucus nominees to this committee are Paul Aisen and Linda Clerch, who still must be approved by the Faculty Senate Steering committee.

Meeting adjourned at 1:10 pm.