

**Medical Center Caucus
of the University Faculty Senate**

Minutes of the 11 November 2004 meeting

Senators: Adi Haramati (presiding), Kevin Cleary (minutes), Robert Clarke, Rhonda Friedman, Karen Gale, Jeanne Larsen, Marko Moscovitch, Susette Mueller, Kathryn Sandberg, Aziza Shad, Shyrl Sistrunk, Kathryn Taylor, Joseph Verbalis

Absent: Priscilla Furth, Robert Glazer, Sonja Malekzadeh, Anne O'Donnell, Dorothy Anne Richmond, Leslie Walker

Meeting was called to order at 12:05 pm.

1. The meeting started with a discussion of a request to grant departmental status at Georgetown University to the Division of Plastic Surgery. This request was made by Scott Spear, MD, the Chief of Plastic Surgery and supported by Scott Evans, MD, the Chair of Surgery. A motion was made and approved unanimously as follows:

Resolved: The Medical Caucus moves to approve the formation of this department as proposed by the resolution dated 1 December 2004 provided that the structure does not require additional University funds.

2. Beth Ann Bergsmark from University Information Services gave us a presentation on the technology services they provide to campus. These services include networking (voice, video, and data), NetID and security, applications (financials, student, hr Blackboard), collaboration (email, calendar, file sharing, mailing lists), and user support. The UIS Helpdesk can be reached at help@georgetown.edu or 687-4949. The manager of the Help Desk is Raphael Terranus, x74788. Note that there are standard configurations when purchasing new computers and software. There are exceptions for research and faculty needs and UIS recommends you contact them before buying (Helmut x44585 and Jacqlyn x78812). UIS recommends the Optiflex line over the Dimension line because Optiflex is more durable. It should be noted that centrally funded software is available, including MS Office, Norton Anti-Virus, SSH, SAS, SPSS, and Mathematica..
3. The minutes from the 13 October 2004 meeting were approved. It was noted that Jeanne Larsen and Kathryn Taylor should be added to the list of Senators present. The two sentences in item 3 should also be listed as

two separate items so they will not be misconstrued as belonging together.

4. The status of the working groups was discussed. Karen Gale summarized the early discussion from the Lombardi working group. The group feels that the underlying financial model is flawed. It was asked if someone had a better financial model or if the advisory group would take this up. It was stated that the function of the advisory group is to comment on what is generated by the working group. It was finally suggested that if all the working groups feel the financial model is flawed, the advisory group may be willing to look at this.
5. There was a letter sent last week to some faculty asking them if they want to be affiliated with Lombardi or BGRI. There was some confusion as to what would happen with faculty members when they were reassigned and would their funding follow with them. This was not settled before the meeting was adjourned.
6. The meeting with Dr. Bondurant was tentatively scheduled to occur 10 days from now. The date will be sent as soon as it is finalized.

Meeting was ended at 1:00 pm.