

Medical Center Caucus of the University Faculty Senate

Minutes of the 10 February 2004 meeting (Revised 11 March 2004)

Senators: Adi Haramati (presiding), Kevin Cleary (minutes), Robert Clarke, Mark Danielsen, Rhonda Friedman, Priscilla Furth, Karen Gale, Jeanne Larsen, Marko Moscovitch, Anne O'Donnell, Anne Richmond, Aziza Shad, Shyrl Sistrunk, Kate Taylor, Joseph Verbalis

Guest: Michael Lumpkin

Absent: Gabriel Hauser, Suzette Mueller, Luis Sanz, Leslie Walker

Excused: Kathryn Sandberg

Meeting was called to order at 1:05 pm.

1. Minutes of the 15 January 2004 meeting will be distributed for comment.
2. Nominations for appointees to the joint Faculty-Development Committee were discussed. Several nominations were made and Karen Gale and Joseph Verbalis were elected
3. Adi called for comments from the Caucus regarding last Thursday's Medical Center Faculty Meeting. There was some discussion about the amount of overhead payments that the Medical Center makes to the University and exactly what services are provided. This is an issue that the Caucus feels should be investigated.
4. The election procedures were discussed. It was agreed that we should post the names of eligible members on the web site. This would include all full-time people who are eligible to serve on the Senate and have been here for a year. Adi stated that full-time is more than 30 hours per week. It was agreed that full-time would be defined as of the date of the election. It was agreed that an anonymous electronic election would be preferable and that the election committee should check it out. The library is a good location for the drop-off box.
5. The current apportionment is 7 Basic Science, 5 University Clinical Science, and 7 MedStar Clinical Departments, and 1 Librarian. The following terms end in 2004:
 - a. Basic Science
 - i. Mark Danielsen
 - ii. Susette Mueller

- b. University Clinical Science
 - i. Kevin Cleary
 - ii. Rhonda Friedman
 - c. Clinical Departments – MedStar
 - i. Shyrl Sistrunk
 - ii. Leslie Walker
 - d. Librarian: Jeanne Larsen
6. The election schedule was discussed. The immediate task is to get out the nominating ballots. The proportion of senators was discussed and it was determined that the proportion would be 7 in Basic Science, 6 in University Clinical Science, and 7 in Clinical Departments. The librarian will run in one of these categories which will rotate every year as follows. University Clinical (2004), MedStar Clinical Departments (2005), and Basic Science (2006) is the order for the librarian rotation.
7. There was a motion to limit the faculty in any one category to four from one department. The motion passed unanimously. Anne Richmond, Priscilla Furth, Kathryn Sandberg, and Aziza Shad all volunteered to help with the election process.